

Service Academy Nomination Instructions

Please read all directions carefully. Failure to accurately submit all parts of the application will disqualify you from consideration.

- ✓ Formal candidacy can only be established upon the receipt of a completed application for nomination, which is <u>due to the Office by Friday, October 11, 2024</u>. All applications must be turned in by this date. Late applications will not be accepted.
- ✓ Applications should be turned in as <u>one packet with all required pieces included</u>. Incomplete applications will not be considered. There should be no staples on any portions of the application. The application should be held together with a paper clip or a binder clip and submitted in a file folder or manila envelope.
- ✓ It is important to note that applying to an academy and applying to your Member of Congress for a nomination are **two separate processes**. It is your responsibility to initiate a pre-candidate file at all academies to which you are seeking a nomination.

Information regarding sections of the application:

- **Photograph** Please email an electronic headshot in .jpeg file format to <u>GA10Noms@mail.house.gov</u>.
- **Academic Transcript** High school transcripts must be official and sealed. If you have already graduated high school, your official transcript is still required.
- Standardized Test Results If your SAT or ACT scores are not included with your official transcripts, you may print them from the test websites and include in your application. Do NOT have an official copy sent to us directly from SAT or ACT. We do allow for super scoring.
- Candidate Fitness Assessment Provide a copy of your completed CFA (you may use the included form or one obtained from the academy). If you took the CFA during Summer Seminar, please have your academy representative email a copy to GA10Noms@mail.house.gov. Instructions on how to complete the CFA may be found on each academy website.
- Personal Recommendation Forms Submit three personal recommendation forms completed by counselors, principals, teachers, religious leaders, coaches, or community leaders. These forms may be accompanied by written letters of recommendation. All references should be from non-family members.



10th District of Georgia

Verification Checklist

Submit the following items in the order listed as <u>one application packet</u>. Applications should be held together by a paper or binder clip and should NOT contain any staples, sheet protectors, tabs, or binding. Packets may be submitted in either a file folder or manila envelope.

The Office will not accept applications with any missing materials. Incomplete applications will be returned to the candidate and not processed. <u>All applications must be received by Friday, October 11, 2024.</u> Late applications will not be accepted.

<u>Candidates</u> should initial beside each item to verify completion and inclusion in the packet. Additionally, email a current headshot photograph in .jpeg file format to <u>GA10Noms@mail.house.gov</u>.

<u>Parents or Guardians</u> should verify all items on the checklist are included in the packet in the order listed below then sign verifying that the packet is complete.

I - Completed Verification Che	cklist
2 - Service Academy Nomination	on Application Form
3 - Personal Statement	
4 – Student / Extracurricular Ac	tivities / Honors and Awards Sheet
5 - Official High School Transc	ript – in sealed envelope
6 - SAT or ACT Scores	
7 - Candidate Fitness Assessme	nt
8 - Three Personal Recommend	ation Forms – with original signatures
Parent/Guardian Certification: I certify that proper order for submission.	t this application packet is complete and all required items are in the
Signature:	Date:

We know that parents are excited for and proud of their children. Please keep in mind the application process is for the candidates and is an important step towards future service in the United States Armed Forces. Therefore, we prefer to communicate directly with our candidates when they have questions or concerns. We understand that our candidates are in school and other activities which may hinder their ability to call during business hours, but we will gladly respond to emails sent at any time. If an urgent situation arises, we will be glad to speak to a parent or guardian.

Send all requested information to:

The Honorable Mike Collins 2024 Service Academy Nomination Board 100 Court Street Monroe, GA 30655



10th District of Georgia

Application for Nomination to the United States Armed Services Academies

I: PERSONAL INFORMATION (Please Type or Print Neatly) Full Name: Preferred Name: Date of Birth: / / Place of Birth: Permanent Address: ____ City: ______ State: _____ 9 digit zip code: _____ Mailing Address: City: ______ State: _____ 9 digit zip code: _____ Home Phone: _____ Student Cell Phone: _____ Email Address: Parents/Guardian Names, Occupation, & Cell Numbers: Are you a U.S. Citizen? Yes: No: Are you a resident of the 10th District of Georgia: Yes: _____ No: _____ Have you ever been charged or convicted of a felony? Yes: _____ No: _____ If yes, please explain on a separate sheet. II: ACADEMIC INFORMATION In addition to completing this section, you will also submit a copy of your official transcript in a sealed envelope from your school. For SAT and ACT scores, you are allowed to super score. If your SAT or ACT scores are not included with your official transcripts, you may print them from the test websites and include in your application. It is unnecessary to take both tests. Name of High School: ______ Phone: ____ Name of Guidance Counselor: ______ Email: _____ Class Rank: _____ of ____ GPA _____ Graduation Date: _____

Name of College or Prep School: ______ GPA: _____

Name of Applicant:	



10th District of Georgia

Candidate Fitness Assessment

Take this worksheet with you when you complete your Fitness Assignment. Have the examiner fill in all the information on the form (and make sure he/she signs and dates the form). Your examiner should be your high school PE teacher or coach. If you are home-schooled you may use your PE teacher (if not your parent), your ROTC instructor (if applicable), or your military academy admissions liaison officer. NO FAMILY MEMBER MAY ADMINISTER THIS EXAMINATION.

1)	Basketball Throw: record three attempts to the nearest foot.	
-)	a. 1st attempt (feet) b. 2nd Attempt (feet) c. 3rd attempt (feet)	
2)	Pull-Ups/Flexed Arm Hang: Men must complete the pull-ups. Women may complete EITHER the pull-	
	ups or the flexed arm-hang.	
	a. Pull-ups (number completed)	
	b. Flexed Arm Hang – women only (number of seconds)	
3)	Shuttle Run: Record two attempts to the nearest tenth of a second	
	a. 1st attempt (seconds and tenth of seconds):	
	b. 2nd attempt (seconds and tenth of seconds):	
4)	Modified Sit-Ups number completed	
5)	Push-Ups number completed	
6)	One Mile Run minutes and seconds:	
Exami	ner Information:	
Name a	nd Title:	_
Telepho	one Number/Typehome/business/cell (circle one please)	
Email:		-
Remark	as (any unusual circumstances):	_
Signatu	re: Date:	-

Name of Applicant:	



10th District of Georgia

Personal Recommendation Form

This form is to be completed by a teacher, school counselor, principal, religious leader, community leader, or employer who is familiar with the applicant's desire to attend a military service academy and his/her relevant qualifications.

TO THE RECOMMENDER: The academies provide a college education and training for students to become commissioned officers in the Armed Forces following graduation. The questions below are designed to provide the information necessary to select the best qualified candidates. By law, all admissions materials must be shown to a student upon request. Each student must submit three personal evaluation forms, along with a complete application packet, by October 11, 2024. Please keep this deadline in mind as you return this form to the applicant, along with any additional pages or letters, sealed in an envelope and signed across the flap. Please answer the *specific questions* asked on this form and use additional pages if necessary. You are welcome to submit a recommendation letter; however, it will not be accepted as a substitute for this completed form.

answer the <i>specific questions</i> asked on this form and use add submit a recommendation letter; however, it will not be acce	
1. How long have you known the applicant and in what capacity	?
2. Describe the applicant's talents, strengths, and leadership abili	ity.
3. How could this applicant improve in order to rise to the challe	enges presented by a U.S. service academy?
4. Do you believe the applicant plans to pursue military service fulfill the commitments and obligations that accompany a service	*
5. How does the applicant handle challenging situations and/or fa	ailures?
6. Do you know of any personal circumstances that might affect	the applicant's performance at a service academy?
Please select the phrase that best applies to this applicant:	
THE BEST (among the best I have known)	EXCELLENT (has great potential)
ABOVE AVERAGE (stands out in peer group)	FAIR (has many fine qualities)
Your Name (Signed):	///
Your Name (Printed):	Title:
Mailing Address:	
	Telephone Number: ()

Name (of A	pplicant:	



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Name of Applicant:	



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Your Name (Signed):	Date:/
Your Name (Printed):	Title:
Mailing Address:	
	Геlephone Number: ()

Service Academy Contact Information

If you haven't already done so, you should open a pre-candidate file with the service academies you desire to attend. To obtain catalogs and other specific information on the academies, contact them directly.

U.S. Military Academy
Admissions Office
606 Thayer Road
West Point, New York 10996-1797
(845) 938-4041
(800) 822-2769
www.usma.edu

<u>U.S. Air Force Academy</u> Admissions Office 2304 Cadet Drive, Suite 2400 USAF Academy, CO 80840-5002 (719) 333-8808 (719) 333-8850 (800) 443-9266 <u>www.usafa.edu</u> U.S. Naval Academy USNA Admissions Office 52 King George St Annapolis, MD 21402-5018 (410) 293-1858 (888) 249-7707 www.usna.edu

U.S. Merchant Marine Academy Admissions Office 300 Steamboat Road Kings Point, NY 11024-1699 (516) 726-5646 (516) 726-5813 (866) 546-4778 www.usmma.edu

NOTE: Congressional nominations are no longer required for the United States Coast Guard Academy (USCGA). If you are interested in attending the Coast Guard Academy, contact the academy directly at:

U.S. Coast Guard Academy Admissions Office 31 Mohegan Avenue New London, CT 06320-4195 (800) 883-8724 www.uscga.edu